



Rotherham Metropolitan Borough Council
Riverside House
Main Street
Rotherham
S60 1AE

Date 27.03.2018

Sheffield City Council
Level Three
West Wing
Moorfoot
Sheffield

Ref: 17-038 Provision of Domestic Furniture and Appliances

Rotherham Metropolitan Borough Council (RMBC) is pleased to inform you that further to the Intent to Award letter sent to you on Friday 21st February 2018, there have been no challenges received to the potential contract award.

RMBC would therefore like to formally confirm award of the contract to your organisation for all Lots, on the above mentioned framework subject to receipt of the signed Terms & Conditions. Could you please confirm your receipt of this letter and acceptance via the YORtender system message facility.

We are currently in the process of preparing the Terms & Conditions and will post two copies out to you for signature. Please can you return both copies for my attention as soon as possible to the Rotherham address above. I will then have them countersigned and will return one copy for your records. Can you please also provide copies of your current insurance policies in line with the self declaration provided as part of this tender process.

The contract will provisionally commence as of Tuesday 1st May 2018 and will run for an initial period of 2 years, terminating on 30th April 2020 with the option to extend for a further two 12 month periods.

The framework will operate based on the pricing provided within your tender. Upon commencement of this contract, within each Lot, each item will be ranked in order of price, with orders being placed with the Supplier offering the lowest price.

Can you please advise of your availability to attend a mobilisation meeting, provisionally on Friday 13th April 2018 and I will send you a meeting invitation to confirm.

I look forward to working together to deliver a successful contract.

Yours faithfully
for and on behalf of Rotherham Metropolitan Borough Council

Annette Arnall
Procurement Category Manager
Email: annette.arnall@rotherham.gov.uk